



New York State Technology Education Association

Chartered by the New York State Board of Regents

Official Motion/Resolution Form

NYSTEA Representative Assembly

This form **MUST BE USED** to propose a NYSTEA Constitution or By-Law change, or to propose a resolution for consideration at the Annual Representative Assembly.

The maker of the motion/resolution, and the second, must sign the form. The maker and the second must be NYSTEA members, and certified representatives of their local association. The maker must be in attendance at the Representative Assembly when the motion/resolution is brought to the assembly floor. For the local association to be seated at the Representative Assembly as an active affiliate, the local association officers must be NYSTEA members by December 15th.

1. Identify the type of Motion/Resolution: ___ Constitutional Change
 ___ By-Law Change
 ___ Budget
 ___ Policy ___ Other

2. State the **exact wording** of the Motion/Resolution. If a Constitutional or By-Law change, please write the exact Article and Section that would be affected.

3. Summarize the intent of the Motion/Resolution.

4. Estimate the total funding needed to implement this Motion/Resolution.

Motion by _____ Date ___/___/___ Region # _____

Seconded by _____ Date ___/___/___ Region # _____

Return completed form to:

Alta Jo Longware
NYSTEA Immediate Past President, Executive Secretary
709 Brainards Forge Road
Westport, New York 12993

Questions?
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